

February 19, 2009

Dear EFCA Church,

To ensure a strong process of credentialing of delegates, we will use the same method of credentialing as was put into place for the 2008 Conference.

Each EFCA church has been assigned a unique code which should be used by each of your delegates when completing the on-line registration process. The credentialing process is described in the Article II of the EFCA Articles of Incorporation and Bylaws, as contained on the following page.

When registering on the Web site for the conference ([www.bthetree.org/register](http://www.bthetree.org/register)), each person desiring to be credentialed will be asked to provide the qualification for their credential (delegate, senior pastor, etc.) and the unique code for verification (listed below).

A letter will be sent to your church with specific information pertaining to the church credentialing number in March. This number is in addition to your senior pastor or other special exceptions as outlined in Article II above. Codes for these individual categories are as follows:

Code for your Church's Delegates:	to be sent to churches in March
Senior Pastor or Pastoral Representative:	404012
Ministerial Association Members:	505012

If you have any questions related to this credentialing process or the registration process in general, please contact [conference@efca.org](mailto:conference@efca.org).

I hope to see many of you and your church delegates in Minneapolis June 23-25, 2009!

Serving Him with joy,



William J. Hamel  
EFCA President

EXCERPT FROM EFCA ARTICLES OF INCORPORATION AND BYLAWS, ARTICLE II:

**Membership**

1. *Composition.* The following persons shall be voting members of the Conference, provided in each case that that person is a member in good standing of an Evangelical Free church:
  - a. Delegates appointed by each Evangelical Free church, consisting of two delegates for the first one hundred (or fraction of one hundred) members of that church plus one additional delegate for each additional one hundred (or fraction of one hundred) members of that church.
  - b. The senior pastor of each Evangelical Free church, or, in the case of an Evangelical Free church without a senior pastor or whose senior pastor does not attend the Conference, another pastor on the pastoral staff of that church designated by that church. (*Code 404012*)
  - c. Members in good standing of the Ministerial Association of the EFCA. (*Code 505012*)
  - d. Missionaries commissioned by the EFCA, church planters approved by a district, and chaplains who have EFCA ministerial credentials and are endorsed by the EFCA.
  - e. Members of the General Board.
  - f. Members of the Boards of Directors of the Districts of the EFCA, up to a maximum of twelve from each District.
  - g. Members of the faculties of Trinity International University who have been granted tenure by the EFCA.
2. *Duration.* Members of the Conference shall retain their membership in the Conference for one year, which is from one annual Conference to the convening of the next annual Conference.